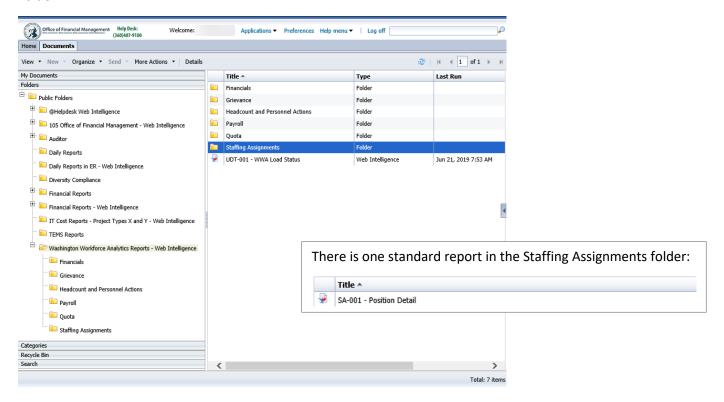


Position Detail (SA-001)

Description: Position availability, vacancy status, and position holder information. Provides the ability to audit position and employee coding. Includes an additional view of position detail by Organizational Unit Hierarchy.

- Universe WWA EDW Staffing Assignment.unx
- Required filter prompt Calendar Year Month
- Position Detail (default) Position availability, vacancy status, and position holder information.
- Position Detail Org Hierarchy Position availability, vacancy status, and position holder information by Organizational Unit Hierarchy.

The standard report is located in the Washington Workforce Analytics Reports – Web Intelligence > Staffing Assignment Folder.



Prompts

Prompt values restrict the data pulled from the Enterprise Data Warehouse.

Required Prompts must include value(s) for Calendar Year Month.

Optional Prompts

- Business Area (POS)
- Business Area Code (POS)
- Employee Group (POS)
- Employee Subgroup (POS)
- Job (POS)
- Job Class Abbr (POS)
- Job Code (POS)

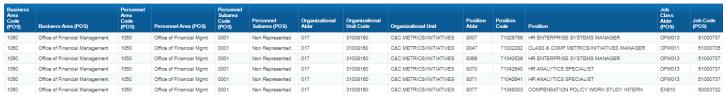
- Organizational Abbr
- Organizational Unit Code
- Personnel Area (POS)
- Personnel Area Code (POS)
- Personnel Subarea (POS)
- Personnel Subarea Code (POS)
- Position

- Position Abbr
- Position Code
- Vacancy Indicator
- Work Contract (Appt Status)
- Workforce Indicator (POS)
- Workforce Indicator Code (POS)



Query Results

Sample View - Position Detail



Job (POS)	Employee Group (POS)	Employee Subgroup (POS)	Vacancy Indicator	Personnel Number	Name - Full	Personnel Subarea Code (EE)	Personnel Subarea (EE)	Employee Group (EE)	Work Contract	Seniority Date
OFM PROG CONSULTANT/ANALYST	Civil Service Exempt	Monthly(M) OT Exempt		1		0001	Non Represented	Civil Service Exempt	Exempt	02/23/2006
OFM MANAGER	Civil Service Exempt	Monthly(M) OT Exempt		2		0001	Non Represented	Civil Service Exempt	Exempt	08/05/1991
OFM PROG CONSULTANT/ANALYST	Civil Service Exempt	Monthly(M) OT Exempt		,		0001	Non Represented	Civil Service Exempt	Exempt	06/09/2004
OFM PROG CONSULTANT/ANALYST	Civil Service Exempt	Monthly(M) OT Exempt		3		0001	Non Represented	Civil Service Exempt	Exempt	06/13/2005
OFM PROG CONSULTANT/ANALYST	Civil Service Exempt	Monthly(M) OT Exempt		3		0001	Non Represented	Civil Service Exempt	Exempt	08/16/2004
WORK STUDY STUD	Civil Service Exempt	H-OT Elig>40hrs/wk	X							

Default Data Fields

These fields are included in the standard report by default. Adding or removing default data fields [will/will not] impact the calculated results.

Position Detail

- Business Area Code (POS)
- Business Area (POS)
- Personnel Area Code (POS)
- Personnel Area (POS)
- Personnel Subarea Code (POS)
- Personnel Subarea (POS)
- Organizational Abbr
- Organizational Unit Code
- Organizational Unit

Position Detail – Org Hierarchy

- Organizational Unit L1
- Organizational Unit L2
- Organizational Unit L3
- Organizational Unit L4
- Organizational Unit L5
- Organizational Unit L6
- Organizational Unit L7
- Organizational Unit L8
- Organizational Unit L9
- Organizational Unit L10
- Organizational Unit L11
- Organizational Unit L12
- Organizational Unit L13
- Organizational Unit L14
- Organizational Unit L15

- Position Abbr
- Position Code
- Position
- Job Class Abbr (POS)
- Job Code (POS)
- Job (POS)
- Employee Group (POS)
- Employee (POS)
- Vacancy Indicator

- Personnel Number
- Name Full
- Personnel Subarea Code (EE)
- Personnel Subarea (EE)
- Employee Group (EE)
- Work Contract
- Seniority Date
- Organizational Unit L16
- Organizational Unit L17
- Organizational Unit L18
- Organizational Unit L19
- Organizational Unit L20
- Business Area Code (POS)
- Business Area (POS)
- Personnel Area Code (POS)
- Personnel Area (POS)
- Personnel Subarea Code (POS)
- Personnel Subarea (POS)
- Organizational Abbr
- Organizational Unit Code
- Organizational Unit
- Position Abbr

- Position Code
- Position
- Job Class Abbr (POS)
- Job Code (POS)
- Job (POS)
- Employee Group (POS)
- Employee (POS)
- Vacancy Indicator
- Personnel Number
- Name Full
- Personnel Subarea Code (EE)
- Personnel Subarea (EE)
- Employee Group (EE)
- Work Contract
- Seniority Date



Additional Fields

These additional fields may be added to the standard report for detail and analysis. Adding or removing additional data fields will impact the results.

- Assignment Pay Indicator
- Business Area (POS)
- Business Area Code (POS)
- Cap Utilization Level
- Contract Type
- Date Agency Hire
- Date Anniversary
- Date Appointment
- Date Seniority
- Dual Lang Indicator (POS)
- Duty Station County
- Duty Station County Code
- Employee Group (EE)
- Employee Group (POS)
- Employee Subgroup (EE)
- Employee Subgroup (POS)
- Employment Percent
- Job (POS)
- Job Class Abbr (POS)
- Job Code (POS)
- JVAC Points
- JVAC Points Abbr
- JVAC Points Code
- JVAC Points Old
- Management Type
- Market Segment
- Market Segment Code
- Name Full
- Next Increase Override Date
- Organizational Key
- Organizational Unit
- Organizational Unit Code

- Organizational Unit L1
- Organizational Unit L10
- Organizational Unit L11
- Organizational Unit L12
- Organizational Unit L13
- Organizational Unit L14
- Organizational Unit L15
- Organizational Unit L16
- Organizational Unit L17
- Organizational Unit L18
- Organizational Unit L19
- Organizational Unit L2
- Organizational Unit L20
- Organizational Unit L3
- Organizational Unit L4
- Organizational Unit L5
- Organizational Unit L6
- Organizational Unit L7
- Organizational Unit L8
- Organizational Unit L9
- Part Time Indicator
- Pay Adjust Reason
- Pay Area (EE)
- Pay Area (POS)
- Pay Area Code (EE)
- Pay Area Code (POS)
- Pay Group (EE)
- Pay Group (POS)
- Pay Level (EE)
- Pay Type (EE)
- Pay Type (POS)
- Pay Type Code (EE)

- Pay Type Code (POS)
- Personnel Area (POS)
- Personnel Area Code (POS)
- Personnel Number
- Personnel Subarea (EE)
- Personnel Subarea (POS)
- Personnel Subarea Code (EE)
- Personnel Subarea Code (POS)
- Position
- Position Abbr
- Position Code
- Position General Description
- Position In Training Description
- Position Percentage
- Primary Inclusion Criteria
- Primary Inclusion Criteria Abbr
- Primary Inclusion Criteria Code
- Retirement Eligible Position Indicator
- Secondary Inclusion Criteria
- Secondary Inclusion Criteria Abbr
- Secondary Inclusion Criteria Code
- Supervisor Name
- Supervisor Personnel Number
- Supervisor Position
- Supervisor Position Code
- Vacancy Indicator
- Work Contract
- Workforce Indicator (POS)
- Workforce Indicator Code (POS)

Measures

This query contains no measures.

Restrictions and Variables

Restrictions and formulas built into the report create standardized results across the enterprise.

Restrictions

There are no pre-defined filter restrictions in this query.



Variables

The following variables are included in the report:

A7. 1.11.					
Variable	Formula				
BackgrounColor	="True"				
Date – Agency Hire	=If Not(IsNull([POSITION_DETAIL].[Date - Agency Hire])) Then (Substr([POSITION_DETAIL].[Date - Agency Hire];6;2) + "/" + Right([POSITION_DETAIL].[Date - Agency Hire];2) + "/" + Left([POSITION_DETAIL].[Date - Agency Hire];4)) Else ""				
Date – Anniversary	=If Not(IsNull([POSITION_DETAIL].[Date - Anniversary])) Then (Substr([POSITION_DETAIL].[Date - Anniversary];6;2) + "/" + Right([POSITION_DETAIL].[Date - Anniversary];2) + "/" + Left([POSITION_DETAIL].[Date - Anniversary];4)) Else ""				
Date – Appointment	=If Not(IsNull([POSITION_DETAIL].[Date - Appointment])) Then (Substr([POSITION_DETAIL].[Date - Appointment];6;2) + "/" + Right([POSITION_DETAIL].[Date - Appointment];2) + "/" + Left([POSITION_DETAIL].[Date - Appointment];4)) Else ""				
DateRun	="Date Run: " + FormatDate(LastExecutionDate();"Mmm, dd, yyyy hh:mm a")				
Date - Seniority	=If Not(IsNull([POSITION_DETAIL].[Date - Seniority])) Then (Substr([POSITION_DETAIL].[Date - Seniority];6;2) + "/" + Right([POSITION_DETAIL].[Date - Seniority];2) + "/" + Left([POSITION_DETAIL].[Date - Seniority];4)) Else ""				
EmptyValue	=""				
ReportDescription1	="Description: Position availability, vacancy status, and position holder information."				
ReportDescription2	="Description: Position availability, vacancy status, and position holder information by Organizational Unit Hierarchy."				
ReportName1	="Position Detail"				
ReportName2	="Position Detail with Org Hierarchy"				
ReportNote	=""				
ReportNumber	="Report Number: SA-001"				

Things to Know

Employee Dimension

The Employee Dimension is the Staffing Assignments universe does not contain the following fields:

Job (EE)

Job Code (EE)

Job Group Abbr (EE)

Job Class Abbr (EE)

Job Group (EE)

• Job Group Code (EE)

To compare a position's job and an employee's job, you can merge relevant objects with the Headcount and Personnel Actions universe and create variables for those fields not present in both universes. Reference <u>Multiple Queries with Merged Dimensions</u> for more information.

Organizational Unit Level Hierarchy and Org Unit Relationships

Organizational Unit Levels in the org unit hierarchy will only show in the results for organizational units with active position relationships. Organizational units in HRMS that do not have any active positions will be left out of the report.

Organizational Unit fields for positions which do not have an active A 003 Belongs To... relationships will be blank.